



## MAS EDUCATION CENTER

No. 17 (A), Pan Hlaing Avenue, Pan Hlaing Street, Sanchaung Township,  
Yangon, Myanmar.

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# MAS Education Center Health and Safety Policy

Policy Number – MASP05

Effective Date – 01/01/2024

Last reviewed Date – 31/07/2024

Summary – Ensuring a safe and healthy environment

## 1. Policy Statement

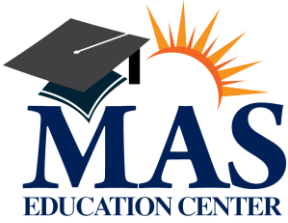
This Health & Safety Policy outlines the commitment of MAS Education Center to ensuring a safe and healthy environment for all students, staff, visitors, and contractors. We recognize that effective management of health and safety is integral to our operations and are committed to complying with all relevant legislation and best practices.

## 2. Objectives

- To provide a safe and healthy environment for students, staff, and visitors.
- To identify and mitigate risks associated with school activities and facilities.
- To promote health and safety awareness among all members of the school community.
- To ensure that health and safety considerations are integral to all school activities.

## 3. Responsibilities

**School Management:** The school management is responsible for the overall implementation of this Health & Safety Policy, ensuring compliance with relevant laws, and providing adequate resources for health and safety.



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**Health & Safety Officer:** The designated Health & Safety Officer is responsible for overseeing the implementation of the policy, conducting regular inspections, and advising the management on health and safety issues.

**Staff:** All staff members are responsible for following health and safety procedures, reporting hazards, and ensuring that students under their care are aware of and follow safety guidelines.

**Students:** Students are responsible for adhering to the school's health and safety rules and reporting any hazards or incidents to a staff member.

#### 4. Emergency Procedures

**Fire Safety:** Fire drills will be conducted regularly, and fire safety equipment will be maintained and inspected in accordance with legal requirements. Clear signage will be displayed throughout the school to indicate evacuation routes and assembly points.

**First Aid:** Adequate first aid facilities will be available on school premises, and trained first aiders will be present during school hours. All accidents and incidents will be recorded, investigated, and reported in accordance with school procedures.

**Pandemic Response:** In the event of a pandemic or other public health emergency, the school will follow government guidelines and implement measures to protect the health of the school community, such as social distancing, mask-wearing, and enhanced hygiene practices.

#### 5. Review and update

This policy will be reviewed regularly and updated as necessary to ensure its effectiveness and relevance.